



## Credit Card Authorization Form

### How the "End-of-Month" Auto-Pay Program Works

You authorize regularly scheduled charges to your Visa, MasterCard, American Express or Discover card. On the second business day of each month, you will be charged for the total amount due for the prior month. A receipt will be emailed to you (if there is an email on file) and the charge will appear on your credit card statement. You agree that no prior notification will be provided.

### Please complete the information below:

I \_\_\_\_\_ authorize Central McGowan to charge my credit card  
Printed Name

indicated below on or around the 2<sup>nd</sup> business day of each month for payment of my account balance.

I understand that my card will be charged the balance of my account.

Customer Name \_\_\_\_\_ Acct# \_\_\_\_\_  
Contact Name \_\_\_\_\_ Phone# \_\_\_\_\_  
Billing Address \_\_\_\_\_ Email \_\_\_\_\_  
City, State, ZIP \_\_\_\_\_

**Account Type**    Visa     MasterCard     Amex     Discover

Cardholder Name \_\_\_\_\_

CC Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ CVC/CVV/CID Code\* \_\_\_\_\_

### SIGNATURE \_\_\_\_\_

### DATE \_\_\_\_\_

My written or typed signature above authorizes Central McGowan to charge the credit card indicated in this authorization form according to the terms outlined above. I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify the business in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. This payment authorization is for the type of bill indicated above. I certify that I am an authorized user of this credit card and that I will not dispute the scheduled payments with my credit card company provided the transactions correspond to the terms indicated in this authorization form.

**\*What is a CVC/CVV/CID code?** These are credit card security codes consisting of three or four digits that are unique to your credit card(s). It's called the Card Verification Value (CVV), Card Verification Code (CVC) or Card Identification Number (CID), so you might hear the security code referred to as the CVV code, CVV number or CVC number. **Visa, Mastercard, and Discover cardholders:** Turn your card over and look at the signature box. You should see either the entire 16-digit credit card number or just the last four digits followed by a special 3-digit code. This 3-digit code is your CVV number / Card Security Code. **American Express cardholders:** Look for the 4-digit code printed on the front of your card just above and to the right of your main credit card number. This 4-digit code is your Card Identification Number (CID). The CID is the four-digit code printed just above the Account Number.

**SAVE & EMAIL TO: AR@CENTRALMCGOWAN.COM    COMPLETE & FAX TO: 320-252-7807**